

East Herts Council Report

Human Resources Committee

Date of meeting: 05 June 2024

Report by: HR and Organisational Development Service Manager

Report title: Volunteering Policy

Ward(s) affected: None

Summary

This report outlines the need for a volunteering policy to allow the BEAM to run effectively. It updates an old policy and recommends the adoption of the new policy. The Local Joint Panel has recommended this policy for approval by the Human Resources Committee on 5 June 2024.

RECOMMENDATIONS FOR Human Resources Committee:

- a)** To approve the updated Volunteering Policy

1.0 Proposal(s)

- 1.1 The proposals are set out in the recommendations below.

2.0 Background

- 2.1 The council currently has a Volunteering Policy that covers the use of volunteers on a council-wide basis. In practice, the only volunteers the council has used for years now have been at the old theatre.

3.0 Reason(s)

- 3.1 The BEAM's Hospitality and Operations Manager has worked with HR to update the policy to make it specific to BEAM. They need to recruit new volunteers for the BEAM's opening in early June

and use this policy as part of the recruitment pack when advertising.

3.2 The policy has been approved by the Leadership Team and Unison.

4.0 Options

4.1 N/A

5.0 Risks

5.1 None

6.0 Implications/Consultations

6.1 This policy was considered by the Local Joint Panel on 21 May 2024. Unison enquired about minimum age of volunteers being reduced to allow for 16+ students to volunteer, but BEAM isn't currently able to accommodate this operationally. We hope in the future, once operations are established, we could accommodate this.

Community Safety

No

Data Protection

No

Equalities

No

Environmental Sustainability

No

Financial

No

Health and Safety

No

Human Resources

Yes – as set out in the report

Human Rights

No

Legal

No

Specific Wards

No

7.0 Background papers, appendices and other relevant material

7.1 The updated policy can be found at Appendix 1.

Contact Officer

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